

BARNSELY METROPOLITAN BOROUGH COUNCIL

Central Area Council Meeting:

10th November 2014

**Report of Central Area Council
Manager**

Central Area Council - Procurement and Contract Update

1. Purpose of Report

1.1 This report updates Members about:

- the outcome of the procurement process for appointing a provider to deliver a service to “create a cleaner and greener environment in partnership with local people” and
- the progress in delivering the Service Level Agreement between Central Council and BMBC’s Community Safety and Enforcement Service, to deliver a Housing Management and Enforcement service.

1.2 It also provides an update on the delivery of the following contracts to date:

- A service for reducing isolation and loneliness in older people
- A service for children aged 8-12 years
- A service for young people aged 13-19 years
- An integrated service for Environmental Enforcement

1.4 An update about the Central Working Together Fund is also provided.

1.3 Finally, the report provides an updated financial position for all Central Council procured services (as outlined in this report) and the Central Working Together Fund, given any revised timescales and associated contract/project start dates.

2. Recommendations

It is recommended that:

2.1 Members note the outcome of the procurement process to appoint a provider to deliver a cleaner and greener service in partnership with local people and the progress in establishing the Housing Management and Enforcement Service

2.2 Members note the progress made on the delivery to date of the following contracts:

- **A service to reduce isolation and loneliness in older people**
- **A service for children aged 8-12 years**

- **A service for young people aged 13-19 years**
- **An integrated service for Environmental Enforcement**

2.3 Members note the Central Working Together Fund update

2.3 Members note the revised financial statement outlined in the report

3. Procurement Updates

3.1 Outcome of appointing a provider to deliver a service to Create a Cleaner and Greener Environment in Partnership with Local People

As reported at the last meeting of Central Council on 8th September 2014, five organisations completed and submitted tenders for this procurement.

The quality part of the tender evaluation involved a pre-qualification Stage One, which comprised checks against minimum requirements in the following areas:

- Insurance
- Financial
- Health and Safety
- Safeguarding and Lone Working Policies
- Waste Carriers Licence

All 5 organisations passed this Stage.

The quality evaluation was therefore undertaken by the following Evaluation Panel:

Jenny Grant-NPS-procurement specialist
Mick Sadler-BMBC service specialist
Councillor Wayne Johnson-Central Council member
Fiona O'Brien-Central Council Team representative

The Evaluation Panel individually scored each of the five submissions. The Panel then met to discuss and moderate scores.

Following this meeting the top 2 providers were invited to attend an interview session that took place on 11th September 2014.

The final scores from the written quality submission and the interview session were then added together to arrive at a final quality score for each of the 2 organisations.

The price evaluation was carried out separately to the quality evaluation resulting in a total price score for each of the organisations who were interviewed.

The price scores were then added to the total quality scores.

As a result of this process, the organisation submitting the most economically advantageous tender was John Twigg.

The tender submitted by John Twigg was therefore formally accepted following satisfactory pre-contract negotiations regarding the range of activities to be provided and the outcomes/targets to be achieved.

Following two productive pre-start meetings with John Twigg and several meetings with BMBC Neighbourhood Services, Public Rights of Way and Parks Services, the contract with John Twigg formally commenced on 20th October 2014.

John Twigg is currently delivering 5 Service Level Agreements that have been developed by each of the 5 Ward Alliances.

The first formal quarterly monitoring report for this service is due on 9th January 2015. After this a contract monitoring meeting will take place.

A performance management update for this service will be provided as part of the Performance Management Report presented to Central Area Council on 19th January 2015.

Early feedback on delivery so far has been positive and as part of the agreed contract milestones, John Twigg will attend each of the 5 Ward Alliances between January and March 2015 to provide feedback on his work and to consider how each of the special projects identified by Ward Alliances are to be taken forward in partnership with local people.

3.2 A Private Sector Rented Housing Management/Enforcement

Following the agreement at the last meeting of Central Council to fund this intervention for 22 months, the necessary BMBC delegated report has now been signed off and recruitment to the posts is underway.

Once recruitment has taken place and staff are in post, delivery of this service will commence in earnest.

4. Contract Updates

4.1 Royal Voluntary Service

The first formal quarterly monitoring report (June-August) for this service was submitted on 12th September 2014, and a formal contract monitoring meeting subsequently took place on 23rd September 2014.

A performance update for this service is provided as part of the Central Council Performance Management Report to be considered at Agenda item 7a of today's meeting.

4.2 Barnsley YMCA-Delivering a Service for Children and Young People aged 8-12 years

The first formal quarterly monitoring report for this service (August-October) is due to be submitted on 15th November 2014. Following the subsequent contract

monitoring meeting that will take place, a formal performance update for this service will be provided as part of the Central Area Council Performance Management Report to be considered on 19th January 2015.

A brief interim update report is however provided below:

Further to the activities that were delivered through the YMCA contract during August 2014 as part of the consultation exercise to inform future provision, the consultation phase and locality needs analysis for this service is nearing completion.

Recruitment of project volunteers and peer supporters has begun and work is currently underway with two voluntary led youth providers to provide support to them to become local deliverers.

Following a formal recruitment process Christie McFarlane was appointed as the Project Co-ordinator and took up post at the end of October 2014.

During October half term 5 sessions were delivered across the area with 1 in each ward (see Appendix 1). Activities included fun consultation exercises, outdoor sports and games, creative and seasonal activities.

Attendance figures for all sessions will be submitted as part of the quarterly monitoring report.

The information gathered from sessions and stakeholders so far has been used to plan the implementation of 2 pilot activities in each locality by the end of November 2014.

To date Barnsley YMCA are delivering in line with their contract with increasing programme delivery in all localities on a termly basis from Month 5 (December 2014) onwards.

Issues regarding YMCA staff conduct and misunderstandings about ward boundaries/the geographical scope of the contract amongst operational staff, have been raised in a recent one to one meeting with the YMCA Contract Manager.

4.3 Core Assets-A Service for Children and Young People aged 13-19 years

The first formal quarterly monitoring report for this service (August-October) is due to be submitted on 15th November 2014. Following the subsequent contract monitoring meeting that will take place, a formal performance update for this service will be provided as part of the Central Area Council Performance Management Report to be considered on 19th January 2015.

An interim update report is however provided below:

The Central Area Manager has been in regular communication with Core Assets since the contract went live in late July 2014 and several face to face meetings with the Project Manager have taken place.

Further to the activities that were delivered through Core Assets in partnership with Active Barnsley during August 2014, a series of activity sessions took place in outdoor venues during late September and October.

A gazebo was erected at each session so that alternative activities could be provided for those young people not interested in participating in sport and recreation activity.

Activities under the gazebo included a logo design competition, airplane design activity, loom band making and issue based activities. Multi sports activities were also delivered at these sessions.

The winning logo from the competition will be used in future publicity for Core Assets/Active Barnsley activities.

A programme of activities for October half-term was also delivered using some indoor venues (see Appendix 2) however initial feedback indicates that the numbers of young people attending these sessions was disappointing.

Attendance figures for all sessions will be submitted as part of the quarterly monitoring report.

The following sessions are planned to take place week commencing 3rd November with additional sessions in other wards commencing week beginning 17th November 2014:

- Tuesdays at 6pm-Gilroyd Club
- Wednesdays 4-6pm-Worsbrough Dale Park
- Fridays 5-7pm-Kendray 5ives

In summary, Core Assets are broadly delivering in line with their contract however there have been some issues regarding the identification of suitable indoor venues in each Ward, some confusion about Ward boundaries, low attendances at October half-term activity sessions, and further information is required about the marketing and publicity of their programme. Also Core Assets have been advised to ensure that delivery programmes are provided to key stakeholders well in advance of sessions commencing.

These issues will be further explored as part of the Quarter 1 contract monitoring/management meeting for this service.

4.4 Kingdom Security /BMBC Community Safety and Enforcement Service- An integrated Environmental Enforcement Service

The first formal quarterly monitoring report for this service (August-October) is due to be submitted on 7th November 2014. Following the subsequent contract monitoring meeting that will take place, a formal performance update for this

service will be provided as part of the Central Area Council Performance Management Report to be considered on 19th January 2015.

An interim update report is however provided below:

1.5 FTE enforcement officers have been patrolling the Central Council area since the Kingdom Security contract commenced in early August. The results for Central Council area so far have been very good with 69 FPN's issued across the area between the contract commencing and the end of September 2014.

The best results have been seen in areas where intelligence has been reported in by local residents, elected members, Ward Alliances etc. The importance of reporting should be strongly emphasised throughout the various community networks and Ward Alliances across the area.

5. Central Working Together Fund Update

Following the approval of 7 Central Working Together Fund projects at the last meeting of Central Council on 8th September 2014, a grant offer letter (including conditions of grant) was sent out to the 7 successful organisations.

Signed offer letters have been returned by all organisations, except OMTI, and the first quarterly payments have now been made to these organisations. Quarterly project monitoring reports are due from them in early January 2015.

Unfortunately, due to ongoing changes within OMTI, they are no longer in a position to deliver their project proposal. The total amount allocated to Central Working Together Fund projects has therefore been reduced by £23,257 (the amount allocated to the OMTI A Tablet a Day project). This is reflected in the revised financial update at Appendix 3.

A performance management summary report will be provided for each of the 6 Central Working Together Fund projects as part of the Central Area Council Performance Management Report, to be considered at the meeting on 19th January 2015.

6. Revised Financial position-update

Based on updated information contained within this report, Appendix 3 attached provides a revised position statement on Central Council funding allocations and projected expenditure over the next three years.

As noted in previous meetings, members should be aware that these are still indicative projections and may be subject to change depending on the payment schedules submitted and agreed as part of the ongoing procurement processes.

Appendices

Appendix 1: Barnsley YMCA October Half-term activity publicity

Appendix 2: Core Assets October Half term activity publicity

Appendix 3: Central Area Council Financial Position Statement 2014-2017

Officer Contact:
Carol Brady

Tel. No:
01226 775707

Date:
3/11/14

HALF TERM ACTIVITIES FOR CHILDREN AGED 8-12

Be Active This Half Term



Something to Do - SOMEWHERE TO GO

Worsbrough Ward
Ward Green Activity Day
Arts/Games/Wii/Sports
Monday 27th October 10am-3pm
Lew Whitehead Building



For information & consent Tel :01226 214165/213123

YMCA **BARNSELY**
Metropolitan Borough Council

HALF TERM ACTIVITIES FOR CHILDREN AGED 8-12

BE ACTIVE THIS HALF TERM



Something to Do - SOMEWHERE TO GO

Dodworth Ward
Activity session
Arts & Crafts/Games/Wii/Sports
Tuesday 28th October 11am-2pm
St John The Baptist Church



For information & consent Tel :01226 214165/213123

YMCA **BARNSELY**
Metropolitan Borough Council

HALF TERM ACTIVITIES FOR CHILDREN AGED 8-12



Be Creative This Half Term

Kingstone Ward
Wednesday 29th October 2014
Creative Activities
10am to 3pm @
Shaw Lane Classroom (Rugby Club)



For information & consent Tel :01226 214165/213123

YMCA **BARNSELY**
Metropolitan Borough Council

Something to Do - SOMEWHERE TO GO

4/6

HALF TERM ACTIVITIES FOR CHILDREN AGED 8-12



Be Creative in Half Term

Central Ward
Monday 27th October 2014
Halloween Themed Arts & Crafts
10am to 3pm @ Barnsley YMCA



For information & consent Tel :01226 214165/213123

Something to Do - SOMEWHERE TO GO

HALF TERM ACTIVITIES FOR CHILDREN AGED 8-12

Be Active This Half Term



Something to Do - SOMEWHERE TO GO

Stairfoot Ward
Sports & Games with Team Activ
Monday 27th October or Tuesday 28th or
Wednesday 29th 1-3pm
Adham House Estate
(on the green near the shops)



For information & consent Tel :01226 214165/213123



Central Area Activities for Young People

Funded by Barnsley Metropolitan Borough Council



Aged 13—19?
Want Somewhere to go and try new activities such as Art, Baking and Sports over the Half Term?

Join in us in a new and exciting project with free activities for young people aged 13—19



Programme for OCTOBER HALF TERM 27th October to 31st October

Day	Time	Activity	Venue
Monday	1 – 3pm	Art Project	Hope House Church
Tuesday	1 – 3pm	Art Project	Hope House Church
Tuesday	4 – 6pm	T Shirt Design/Multi Activities	Gilroyd Social Club
Wednesday	4 – 6pm	T Shirt Design/Multi Activities	Worsbrough Dale Park
Thursday	2 – 4pm	Great British Bake Off	Kendray Resource Centre
Friday	1 – 3pm	Art Project	Shaw Lane Rugby Club
Friday	7 – 9pm	Football Competition	Shaw Lane Rugby Cub

For more information please contact:
Sarah Martin on 07818 037292 www.coreassets.com
or Active Barnsley on 01226 736644 www.ActiveBarnsley.com

